

## **PASTOR / PRESIDENT**

### **Principal Function**

The Pastor is responsible to the Church to proclaim the Gospel of Jesus Christ, to preach the biblical revelation, to engage in pastor care ministries, to provide administrative leadership in all areas of church life, and to act as the chief administrator of the paid staff.

### **Responsibilities**

1. Plan and conduct the worship services; prepare and deliver sermons, lead in observance of ordinances.
2. Lead the church in an effective program of witnessing and in a caring ministry for persons in the church and community.
3. Visit members and prospects.
4. Conduct counseling sessions; perform wedding ceremonies; conduct funerals.
5. Lead the church in planning, organizing, directing, coordinating and evaluating the total program of the church.
6. Work with deacons, church officers and committees as they perform their assigned responsibilities.
7. Act as moderator of church business meetings (unless a lay person is elected as moderator).
8. Cooperate with denominational leaders in matters of mutual interest and concern; keep the church informed of denominational development, represent the church in civic matters.
9. Serve as chief administrator of the paid church staff, supervise the work of assigned paid staff workers.

### **SECTION 5.01—THE PASTOR**

**(A)** The pastor shall preach the Gospel regularly and shall be at liberty to preach the whole counsel of the Word of God as the Lord leads him. He shall administer the ordinances of the church, act as moderator at all church meetings for the transaction of church matters, supervise the teaching ministries of the church, and tenderly watch over the spiritual interests of the membership.

**(B)** The pastor shall appoint the members of the various committees at the annual church administration meeting. He shall serve as the president of the corporation. He shall publicly inform all newly elected officers of the particular function and the responsibilities of their respective offices. He shall extend the right hand of fellowship to all new members on behalf of the church and perform such other duties as generally appertain to such a position. The pastor shall be free to choose the means and methods by which he exercises the ministry that God has given him.

**(C)** All appointments for public worship and Bible study and the arrangements thereof, including time and place and the use of the property belonging to the church for purposes other than the stated appointments, shall be under the control of the pastor.

Directly or through delegation maintain adequate records on the administration and fiscal operation of the agency.

*Each staff member shall conduct himself or herself in a manner that will teach by example the Christian way of life.*