

Co-PRESIDENT

Principal Function

The Co-President is responsible to the Church to proclaim the Gospel of Jesus Christ, to preach the biblical revelation, to engage in pastor care ministries, to provide administrative leadership in all areas of church life, and to act as the co-chief administrator of the paid staff. The co-president shall work in coordination with, and be subordinate to, the president in all areas of the church.

Responsibilities

1. Lead the church in an effective program of witnessing and in a caring ministry for persons in the church and community.
2. Visit members and prospects.
3. Conduct counseling sessions.
4. Lead the church in planning, organizing, directing, coordinating and evaluating the total program of the church.
5. Work with deacons, church officers and committees as they perform their assigned responsibilities.
6. Act as moderator of church business meetings (unless a lay person is elected as moderator).
7. Cooperate with denominational leaders in matters of mutual interest and concern; keep the church informed of denominational development, represent the church in civic matters.
8. Assist the pastor as requested to serve as chief administrator of the paid church staff, supervise the work of assigned paid staff workers.

Directly or through delegation maintain adequate records on the administration and fiscal operation of the agency.

Each staff member shall conduct himself or herself in a manner that will teach by example the Christian way of life.