

Minister of Discipleship Ministry

Principal Function

The minister of Discipleship ministry is responsible to the Church, supervised by the Pastor/Sr. Assoc. Pastor for providing Christ like staff leadership to the entire church discipleship program. This involves assisting church program leaders in planning, conducting and evaluating a comprehensive ministry of church discipleship in support of the mission and objectives of the church.

Responsibilities

1. Manage all aspects of the discipleship program.
2. Provide instructional leadership and training to staff and students.
3. Help to set standards, procedures and goals and cause the implementation of them.
4. Serve as discipleship boarding resource person and advisor to the leaders of church program.
5. Work within the church process to select, enlist, and train qualified cell group teachers and bible study leaders.
6. Maintain accurate and updated records.
7. Order and maintain resources needed for the discipleship ministry within the budget perimeters.
8. Develop special educational and training projects such as bible studies and cell groups for various age groups within the congregation.
9. Be aware of the spiritual needs of the staff and students and minister in the most suitable manner as required.
10. Prepare an estimated annual budget and administer the approved budget.
11. Assist the Pastor/Sr. Assoc. Pastor in planning, conducting and evaluating congregational services as requested.
12. Cooperate with denominational leaders in promoting activities of mutual interest.
13. Keep informed on methods, materials, principals, procedures, promotion and administration as related to the discipleship ministry program.
14. Keep updated and accurate records.
15. Perform other duties as assigned by the Pastor/Sr. Associate Pastor.

Directly or through delegation maintain adequate records on the administration and fiscal operation of the agency.

Each staff member shall conduct himself or herself in a manner that will teach by example the Christian way of life.